

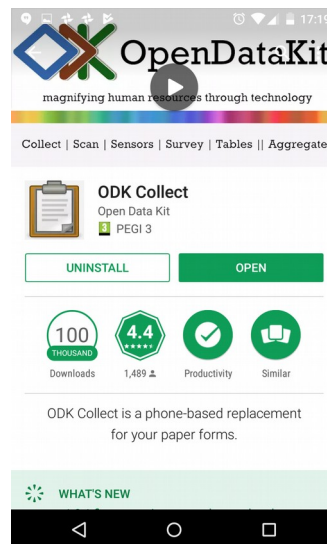
## Install Open Data Kit (ODK) and download a survey form

1. An Android mobile phone/tablet is needed: any phone/tablet with Android version 2.x and above should support the application. It is also mandatory for the phone to have the internal GPS, a fairly common feature on any recent (and even not so recent), Android phone. Indeed, the better internal GPS the more precise the location of the observation/sighting.

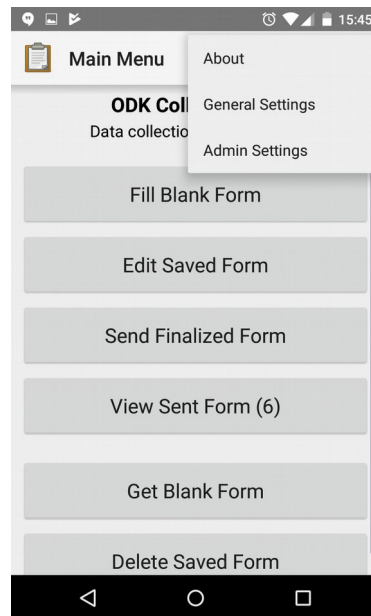
**Note #1:** To be able to download/install the application and the forms the device must be connected to the internet. After downloading/installing the applications and the forms, the application can fully work while the device is off-line and the surveyed data will be sent/synchronized to the server only when the device gets again a connection (Wi-Fi or mobile data is indifferent).

**Note #2:** It is suggested to have the phone/tablet configured with the “location” option active, so the applications can enable and make use of the internal GPS anytime it is needed.

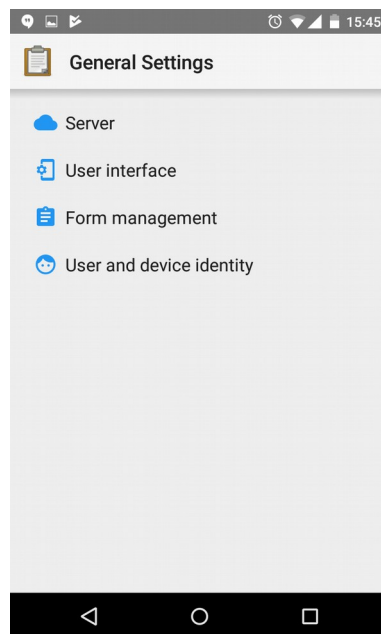
2. Open the “Google Play Store” and search the application called “ODK collect”
3. Install the application, then open/launch it



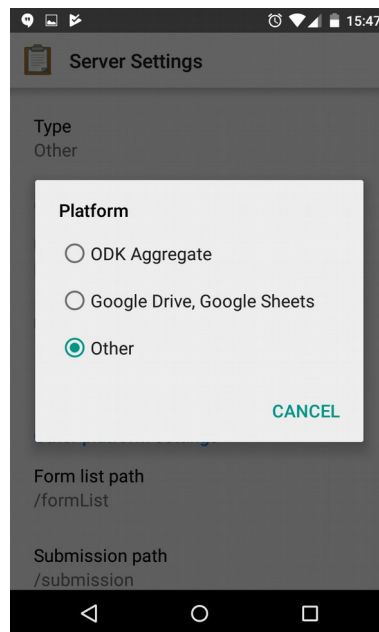
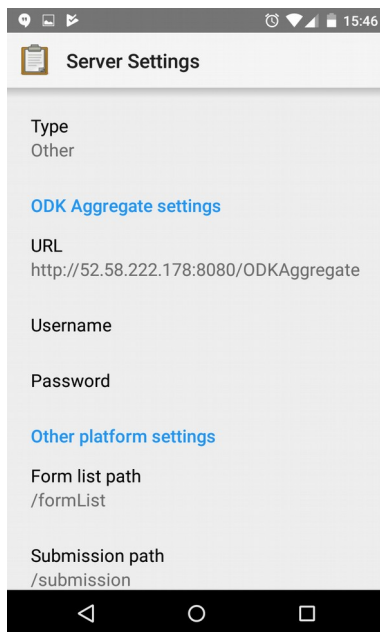
4. In the main menu click on the three vertical dots to expand the content of the main menu. You should see the entries “**About**”, “**General Settings**” and “**Admin Settings**”



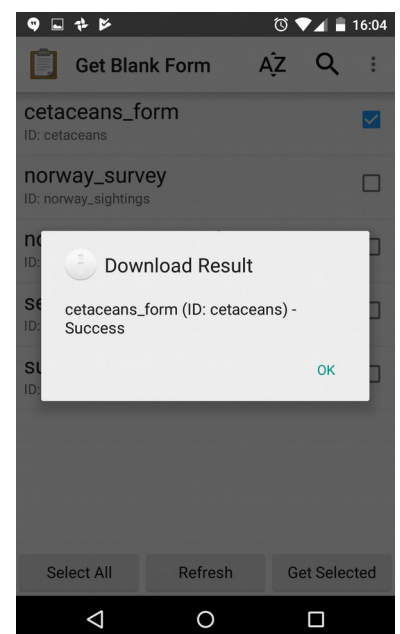
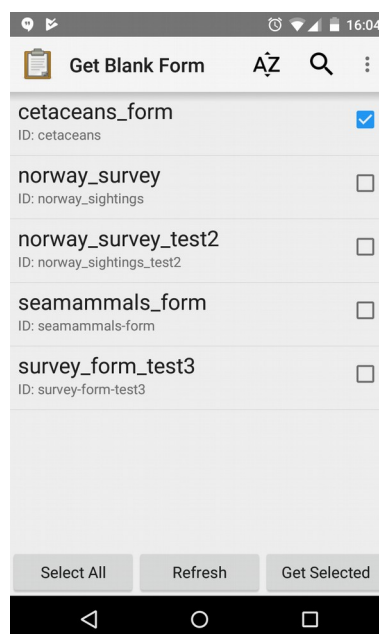
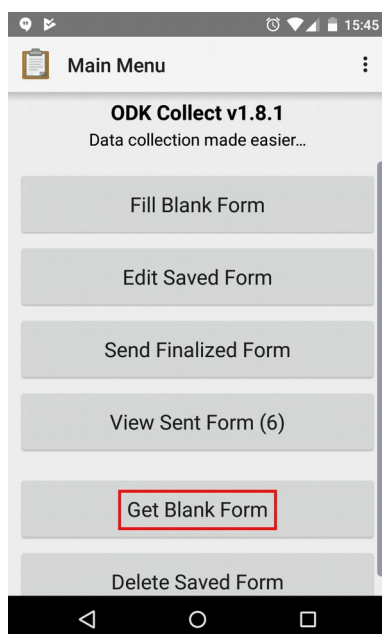
5. Click on “**General Settings**”



6. Click on “**Server**”
7. Click on “**Type**” and change this option to “**other**”



8. Click on the **“URL”** option below **“ODK Aggregate Settings”** and change the URL to the one provided by the system administrator
9. **At this point you should be requested to insert username and password provided by the system administrator**
10. Go back to the main application screen and click on **“Get Blank Form”**: the application will connect to the server and the list of available forms is presented. Select the all forms **except** miramare and widget and then click on **“Get Selected”**.
11. *At this point the application and survey form is locally installed and the phone/tablet do not need necessarily to be any more on-line to be able to perform field surveys.*
12. Check the form that the system administrator has mentioned to you to download.



13. Delete any form that is not in use or that the system administrator has asked you to delete.